



HISTORIC ROYAL PALACES

Minutes

Meeting name: Revellers Stage 4A Page Turn

Time and date of meeting: 11:40 – 12:40; 23.04.2025

Location: Microsoft Teams

Attendees:

Historic Royal Palaces

Sara Nabulsi (SN)

Sykes

Nick Mclaughlin (NM)

Jamie Fobert Architects

Morgan Williams Parnell (MWP)

Ridge & Partners (QS)

Lucy Reed (LR) (part)

Sabrina Angelini (SA)

Matthew (to be added to project directory)

| | Description/Action | Actioned by | Delivery |
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| 1.0 | Summary of meeting | | |
| | Drawing summary <ul style="list-style-type: none">• GAs• Internal drawings (plan, RCP including lighting and internal elevations) | | |



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| | <ul style="list-style-type: none"> • Component drawings – called out in 3000 set • Details – 5000 set (there are assumptions within these details due to not having strip out this side of 4B) • Details ramp – series 5150 onwards | | |
| | Reception <ul style="list-style-type: none"> • 10mm tiles and a screed currently. Remove these down to the structural slab as it will be difficult to remove the ceramic tiles only without damaging the screed. • Top-down motorized blinds • Has an asbestos survey been undertaken? HRP to check | | |
| | Community Room <ul style="list-style-type: none"> • Quarry tiles in corridor and WC lobby • Lino in community and WCs • Carpet in quiet room and staff office • 4a pack does not included floor finish drawings but this will be included in 4b • Acoustic plaster within community room- within touching distance is not advised and cannot be redecorated. Baswa needs to come in and redecorate and close the room etc. Causes a lot of maintenance issues. • Acoustic wall line paneling required • Acoustic plaster ceiling – need to see the condition of the soffit (as well as in the arch corridor right outside) | | |
| | Fire rated doors not required between entrance and WC area- NM queried whether building control has agreed that. Fire consultant has | | |



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| | agreed that they are not required as there is another 30min fire line. | | |
| | Quiet Room Fixed bench and joinery with concealed MEP | | |
| | Staff Office Internal glazing with acoustic curtain on a recessed ceiling track | | |
| | Moat Arch 1 +2 Single stair construction with landing incorporated. Moat floor finish – fine concrete | | |
| 2.0 | Queries / Discussion | | |
| | LM queried which items are CDP? JFA would like to specify the glazed partitions. Using Bassett and Findley for the lantern, entrance doors | | |
| | Ridge to check ceiling vents are included in the studio space | SA | |
| | Reception joinery + AV cupboard joinery to be developed by JFA NM to provide JFA with joinery subcontractor | NM | |
| | MWP to let NM know what the detail assumptions are in the 5000 series drawings – send markup Century box details need its own workshop | MWP | |
| | Ramp finish – shot peened. Is the durability of this adequate for the footfall, will it become worn down and 'polished' after high traffic. If it was to wear thin, can it be refinished in-situ? Intra Grille by Intra Systems. | MWP | |
| | Fire rated penetrations between lift lobby and moat arch rooms | | |



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